



DEPARTMENT OF THE NAVY
NAVY RECRUITING COMMAND
5722 INTEGRITY DR.
MILLINGTON, TN 38054-5057

Canc frp: Mar 10

COMNAVCRUITCOMNOTE 1131

N3

9 MAR 2009

COMNAVCRUITCOM NOTICE 1131

From: Commander, Navy Recruiting Command

Subj: BACCALAUREATE DEGREE COMPLETION PROGRAM (BDCP) FIELD
SELECT CONTRACT SIGNING REQUIREMENTS

Ref: (a) COMNAVCRUITCOMINST 1131.2C
(b) Program Authorization 147, Aug 07

Encl: (1) Sample NAVCRUIT 1131/237 (Rev 3-09), BDCP Field
Select Contract
(2) Field Select Waiver Memo
(3) Field Select Contract Award Criteria
(4) Field Select Letter

1. Purpose. To provide procedural guidance for the BDCP
Scholarship Field Select contract signing requirements.

2. Background. BDCP is a collegiate program that targets the
accession of students pursuing technical or non-technical
baccalaureate degrees. This notice provides NAVCRUITDIST COs
with the authority to immediately select well qualified
candidates outside the established board process. There are no
changes to the existing process. The intent of establishing
Field Select authority for NAVCRUITDIST COs is to provide the
COs with competitive edge/parity with other employers/
scholarships of choice. Field Select applicants must be
applying for Pilot, SWO or NFO programs only. Candidates must
either have completed the requirements for their degree or be
able to complete their degree program within 36 months from date
of acceptance. Once accepted, applicant must maintain a minimum
2.7 grade point average and fulfill all other requirements per
references (a) and (b). Upon graduation, the applicant will be
sent to Officer Candidate School (OCS). Upon successful
completion of OCS, candidates will be commissioned as Ensigns in
the United States Navy.

3. Action. Field Select quotas will be distributed by NAVCRUITCOM to the Regions, who will allocate them to the NAVCRUITDIST. As BDCP students graduate and more positions become available, NAVCRUITCOM will continue to allocate available quotas to the field via the Regions. Currently, the Field Select program is available only for Pilot, SWO and NFO programs. Enclosure (1) has been posted on the Recruiting Quarterdeck and is the only form authorized for this program. Enclosure (2) is provided in PDF fillable format. Enclosure (3) is provided as a guide for NAVCRUITDIST COs on the selection criteria for Field Select awards.

4. For additional information or clarification contact N31 at (901) 874-9313.

5. Cancellation contingency. This notice is cancelled when action has been completed or when cancelled by a more current version.

/s/

JERRY R. ANDERSON

By direction

Distribution:

Electronic only, via

<http://www.cnrc.navy.mil/Publications/directives.htm>

Sample NAVCRUIT 1131/237 (3-09)

Baccalaureate Degree Completion Program (BDCP) Field Select Contract PRIVACY ACT STATEMENT	
AUTHORITY: Privacy Act of 1974, 5 USC 552a. PRINCIPAL PURPOSE: This information is used to determine your eligibility for selection to the Baccalaureate Degree Completion Program (BDCP) Field Select scholarship contract. The information requested constitutes the minimum required to determine your current eligibility. ROUTINE USE: The information you provide on this document is FOR OFFICIAL USE ONLY and will be maintained and used in strict confidence by Navy Officers and employees of the Navy Recruiting Command to determine your eligibility. The information is voluntary; however, failure to answer completely any of the questions or to provide the information requested in this form may result in an inability to fairly evaluate your qualifications for a BDCP Field Select Scholarship.	
Applicant's signature: _____	
Name (Last, First, MI)	SSN (Last Four Digits Only)
Address	Telephone
Date of Birth (YY-MM-DD)	Male <input type="checkbox"/> Female <input type="checkbox"/>
Racial Category (Select up to five) (1) American Indian/Native Alaskan <input type="checkbox"/> (2) Asian <input type="checkbox"/> (3) Black/African American <input type="checkbox"/> (4) Native Hawaiian/Other Pacific Islander <input type="checkbox"/> (5) White <input type="checkbox"/> (6) Declined to Respond <input type="checkbox"/>	Ethnic Category (Select one) (1) Hispanic or Latino <input type="checkbox"/> (2) Not Hispanic or Latino <input type="checkbox"/> (3) Declined to Respond <input type="checkbox"/> Height (inches) _____ Weight (pounds) _____
ACADEMIC ELIGIBILITY CERTIFICATION	
Current College: _____	Cumulative GPA: _____
Current Major: _____	Est. Grad Date: _____
ASTB	
OAR: _____	AQR: _____ PFAR: _____ FOFAR: _____
Note: If not required by PA put "N/A"	
Check all that apply and explain.	
Employment while in school/prior service. <input type="checkbox"/>	Community Service. <input type="checkbox"/>
Leadership. <input type="checkbox"/>	Extra Curricular Activities. <input type="checkbox"/>

This form is located at the following link:
<http://www.cnrc.navy.mil/Publications/forms.htm>

BDCP Field Select Contract		
Applicant initials in the "TRUE" or "FALSE" column. A "FALSE" answer is disqualifying.		
	TRUE	FALSE
a. I have never been convicted of driving while intoxicated (DWI)/driving under the influence (DUI)/minor in possession (MIP) or felony.		
b. I have never taken any narcotic, sedative or tranquilizer drugs other than prescribed by a physician or dentist; nor have I ever sniffed glue, used marijuana, LSD, other hallucinogens, hypnotics, stimulants or other known or habit-forming drugs and/or chemicals; nor have I been convicted or arrested on drug-related charges.		
c. I am a United States citizen.		
d. I have no moral obligations or personal convictions, religious or otherwise, that would preclude service in the military.		
NAVCRUITDIST Commanding Officer initials in "TRUE" or "FALSE" column. A "FALSE" answer is disqualifying.		
	TRUE	FALSE
a. Applicant appears to be academically qualified.		
b. Applicant appears to meet test score criteria.		
c. Applicant appears to be physically fit and motivated for Naval service.		
<p>I understand that this constitutes a guarantee on the part of the U.S. Navy that a BDCP Scholarship is being reserved in my name but that the scholarship will only be awarded if I meet the following requirements: (Initial) _____ (Initial) _____</p> <p>a. My GPA remains above a 2.7. _____</p> <p>b. I am and remain eligible by virtue of my age (<u>at least 18 and not exceeding the maximum age for the specific designator for which accepted upon graduation from OCS</u>). _____</p> <p>c. I release official qualifying college transcripts to the U. S. Navy (Code 0656) followed by completion of a full application package which includes validation of the information I provided on this contract. _____</p> <p>d. I complete my application package in time for it to be forwarded to Commander, Navy Recruiting Command (COMNAVCUITCOM) Headquarters in Millington, TN WITHIN 30 DAYS of the date of this contract. _____</p> <p>e. I am found physically qualified by Navy Recruiting Command or granted a waiver within 30 days of application. _____</p> <p>f. I score a minimum of good low on the Navy physical fitness assessment. _____</p> <p>g. I am eligible to ship to OCS immediately upon graduation. _____</p> <p>h. Everything that I initialed on this contract is true. _____</p> <p>i. I further understand that I will adhere to all requirements addressed on the BDCP contract. _____</p>		
Applicant's signature		Date
Commanding Officer's signature	Printed Name and Rank	Date

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This form is located at the following link:
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BDCP Field Select Contract	
Name (Last, First, MI)	SSN (Last Four Digits Only)
Whole-Person Evaluation Worksheet	
<p>1. The Commanding Officer shall use the following list to identify those areas of involvement which warrant the awarding of a scholarship based on the whole person concept. This form is to be submitted, with blanks filled in, to COMNAVRUITCOM with the field select recipient's application.</p> <p>2. A field select recipient must have significant involvement in at least two of the following four areas in high school and/or college:</p> <p>Extracurricular Activities:</p> <p>Band/Chorus _____</p> <p>Scouting _____</p> <p>Church Activities _____</p> <p>Club Involvement _____</p> <p>Athletics _____</p> <p>Other _____</p> <p>Employment/PS:</p> <p>Work (Hours per week) _____</p> <p>Prior Military Service (Service/LOS/DD214 attached) _____</p> <p>Community Service:</p> <p>Volunteering _____</p> <p>Other _____</p> <p>Leadership:</p> <p>Class Officer _____</p> <p>Club Leadership Positions _____</p> <p>Church Leadership _____</p> <p>Athletic Leadership _____</p> <p>Other _____</p>	
<p>3. If the applicant has met all four (4) of the criteria above, the Commanding Officer may waive GPA down to PA minimum.</p>	

This form is located at the following link:
<http://www.cnrc.navy.mil/Publications/forms.htm>

Sample Field Select Waiver Memo

Date

From: Commanding Officer, Navy Recruiting District (Name
of District)
To: Commander, Navy Recruiting Command
Subj: WAIVER ICO BDCP FIELD SELECT APPLICANT (NAME, SSN)
Encl: (1) Proposed Field Select contract ICO subject
applicant
(2) (Name of school) Information

1. Enclosures (1) and (2) are forwarded for review and waiver consideration. Request waiver of GPA requirement for the BDCP Field Select program be granted to the subject applicant. GPA meets minimum PA requirements and applicant has met all four criteria on the Whole-Person Evaluation Worksheet.

2. Justification:

(Narrative for justification of waiver)

3. Request COMNAVCRUITCOM provide decision by fax. My POC is (Rate/Name) at Comm: XXX; DSN: XXX; Fax:XXX.

Copy to:
COMNAVCRUITCOM

Enclosure (2)

BDCP Field Select Contract Award Criteria

The following is the criteria for BDCP Field Select awardees. This process allows NAVCRUITDIST Commanding Officer to select an applicant for a BDCP award to the SWO, NFO or Pilot Active Programs without board action contingent on the applicant meeting all of the following criteria:

Criteria	Required Documentation
Cumulative Grade Point Average (GPA): Technical Majors 3.0 Non-Tech Majors 3.3	Official transcripts from all colleges/universities attended
Applicant has completed 30 semester or 45 quarter hours from an accredited college and is accepted to or enrolled in a 4-year college	Official transcripts Official letter of acceptance
Other criteria (four areas): * Extracurricular Activities Employment/Prior Military Service with Sustained Performance Community Service Leadership	Whole-Person Evaluation Worksheet
No moral or ethical issues	Field Select Contract and EPSQ (must not have "YES" responses in questions #19-43)

*If the applicant has met all four areas of the other criteria, the Commanding Officer may waive GPA as long it meets PA minimum.

Sample Field Select Letter

Date

From: Commander, Navy Recruiting Command
To: (BDCP FIELD SELECT APPLICANT NAME, SSN)

Subj: BACCALUREATE DEGREE COMPLETION PROGRAM (BDCP) FIELD
SELECT CONTRACT ICO (FIELD SELECT APPLICANT NAME,
SSN)

Encl: (1) Field Select contract ICO subject applicant

1. Congratulations! Based on the submission of your resume and official transcripts, performance on the visual fitness test and the recommendation of Navy Recruiting District (name of district), you qualify for the BDCP Program.

2. You are hereby awarded a BDCP contract, contingent on final qualification after completion of the following items. These items must be submitted within 30 days of the date of receipt of this letter:

- Physical examination
- Submission of official transcripts from all schools attended, verifying courses completed and qualifying GPA
- Physical Fitness Assessment with a score of Good Low or better in all events
- Achieving qualifying scores on the Armed Services Test Battery (ASTB)

3. You will be a welcome addition to our ranks and I look forward to seeing you in the fleet in the future. Thank you for your interest in serving your country in the United States Navy.

4. Please contact your Navy recruiter, (name of recruiter) at (recruiter's phone number and email) immediately to ensure all deadlines are met and to sign your contract.

Copy to:
COMNAVCRUITDIST

Enclosure (4)